

Risk Assessment Form

(to be completed before start of each session)



Coach:

Squad:

Date:

<p>Training Area</p> <p>Check the area and surroundings are safe and free from obstacles. Is the area fit and appropriate for activity?</p> <p><i>E.g. Check floor, roof leaks, lighting, heating, security and welfare arrangements. If no, please outline the hazard, who may be at risk and action taken, if any)</i></p>	<p>Yes/No</p>
<p>Equipment</p> <p>Check that it is fit and sound for activity and suitable for age group/ability. Is the equipment and appropriate for activity?</p> <p><i>Eg. Check that there is no equipment left from other activities or obstructions left in the sporting area. If no, please outline unsafe equipment, who may be at risk and action taken, if any)</i></p>	<p>Yes/No</p>
<p>Participants</p> <p>Check that the attendance register is up to date with medical information and contact details. Check that the performers are appropriately attired for the activity</p> <p>Is the register in order? (if not why not?) Are the performers appropriately attired and safe for activity? (if not, why not?)</p>	<p>Yes/No Yes/No</p>
<p>Emergency Points</p> <p>Check that emergency vehicles can access facilities, and that the working telephone is available with access to emergency numbers.</p> <p>Are emergency access points checked and operational? (If not, why not?) Is a working telephone available? (if not, why not?)</p>	<p>Yes/No Yes/No</p>

Safety Information

Check that evacuation procedures are published and posted somewhere for all to see. Ensure that volunteers and staff have access to information relating to health and safety.

Are emergency procedures published and accessible to those with responsibility for sessions in the club? (if not, why not?)

Yes/No

Does the club need to take any further action?

Yes/No

Signed:

Date:

Print Name:
